

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY  
OF THE CITY OF MONROE, LOUISIANA, HELD  
ON THURSDAY, APRIL 14, 2016

The Board of Commissioners of the Housing Authority of the City of Monroe, Louisiana, met in Regular Session at 2:00 P.M. on Thursday, April 14, 2016 at the office of the Housing Authority of the City of Monroe, Louisiana located at 300 Harrison Street, Monroe, Louisiana 71201 for the following purposes:

Those present and absent were as follows:

Present: Vice Chairman William Smart, and Commissioners Roxie Jackson and Rick Miller.

Absent: Chairman Joe Farr and Commissioner Hal Hinchliffe

Also present were Frank L. Wilcox, Executive Director, Bobby Simmons, Deputy Director, Cheryl Farmer, Director of Operations, Janet Sanderford, Administrative Director, Sue Wheeler, Executive Staff Officer and Jim Rountree, Attorney. Officer Mickey Tucker of the Monroe Police Department was also there to review Crime Statistics for the Housing Authority and Monroe area.

NOTICE OF REGULAR MEETING

TO: Mr. Joe Farr, Chairman  
Mr. William Smart, Vice Chairman  
Dr. Henry Bonner, Jr., Chairman Emeritus  
Ms. Roxie Jackson, Commissioner  
Mr. Hal Hinchliffe, Commissioner  
Mr. Rick Miller, Commissioner  
Mr. James A. Rountree, Attorney

You are hereby notified that the Board of Commissioners of the Housing Authority of the City of Monroe is called to meet in Regular Session at 2:00 P.M. on Thursday, April 14, 2016 at the office of the Housing Authority of the City of Monroe, located at 300 Harrison Street, Monroe, Louisiana 71201 for the following purposes:

1. Approve Minutes of Previous Meeting
2. Report on Flood Damage Abatement
3. Presentation of Management and Financial Reports
4. Any other business that may come before the Board

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JOE FARR, CHAIRMAN  
/s/jf

Dated this April 1, 2016

Vice Chairman William Smart asked Deputy Director Bobby Simmons to open the meeting with a prayer.

Vice Chairman William Smart then asked for a motion to approve the Minutes of the previous meeting. Commissioner Roxie Jackson introduced a motion to approve the Minutes of the last meeting and Commissioner Rick Miller seconded the motion. It was adopted unanimously.

At this time, Vice Chairman William Smart asked Officer Mickey Tucker to present the Crime Statistics Report so that he could resume his duties. The Report was presented and there were no questions. The Board present commented on the wonderful job that the MPD is doing and Mr. Tucker left the meeting.

Frank L. Wilcox was then asked for Executive Director Reports. Mr. Wilcox provided a report to the Board on the progression of the abatement of flood damage. He then told the Board that he had again discussed the issue of remaining self-insured regarding flood insurance. He said that he once again spoke with Mr. Joe Farr who is an insurance professional and his recommendation along with the Board Members support is to remain self-insured. The financial implications were discussed and Commissioner Rick Miller introduced the following vote:

A RESOLUTION TO REMAIN  
SELF-INSURED FOR FLOOD INSURANCE

BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Monroe, Louisiana that the Monroe Housing elects to remain self-insured for flood insurance.

BE IT FURTHER RESOLVED that this pertains to all housing owned and/or managed by Monroe Housing.

The above Resolution was seconded by Commissioner Roxie Jackson and recorded the following vote:

AYES: Vice Chairman William Smart and Commissioners Rick Miller and Roxie Jackson.

NAYS: None.

Mr. Wilcox then discussed Tenant Transfer at the request of the MHA and the possibility of paying a reasonable cost of \$300 plus utility transfer fees. The Board was in majority that this needs to be done to aid in disaster relief for the Tenants. Commissioner Roxie Jackson introduced the following Resolution:

A RESOLUTION APPROVING TENANT TRANSFERS AT THE  
REQUEST OF MONROE HOUSING AND AUTHORIZING  
MONROE HOUSING TO PAY A REASONABLE COST OF \$300  
PLUS UTILITY PROVIDER TRANSFER FEES TO TENANT

BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Monroe, Louisiana that Tenant Transfers at the request of MHA and authorizing the MHA to pay reasonable cost of \$300 plus utility provider transfer fees to tenant. The current fees are as follows:

City of Monroe Water	\$25.00
Entergy	\$12.00
Atmos (gas)	\$30.00

BE IT FURTHER RESOLVED that any future changes in utility Provider transfer costs are automatically approved and this

Policy can be automatically adjusted and updated as required at that time.

The above Resolution was seconded by Commissioner Rick Miller and recorded the following vote:

AYES: Vice Chairman William Smart and Commissioners Roxi Jackson and Rick Miller

NAYS: None

A Resolution Authority to secure quotes for the repair of vacated units for one year due to the inability to obtain bids through advertisement because of the flooding situation was discussed and Commissioner Roxie Jackson introduced the following Resolution:

A RESOLUTION AUTHORIZING MONROE HOUSING  
STAFF TO SECURE QUOTES FOR THE REPAIR OF VACATED  
UNITS DUE TO THE INABILITY TO OBTAIN BIDS  
THROUGH ADVERTISEMENT BECAUSE OF THE  
FLOODING ABATEMENT STATUS IN THE AREA

BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Monroe, Louisiana that Monroe Housing Staff are hereby authorized to secure quotes for the repair of vacated units due to the inability to obtain bids through advertisement because of the flooding abatement status in the area.

BE IT FURTHER RESOLVED that Monroe Housing Authority Staff Will resume advertisement as Contractors for this work become more available.

The above Resolution was seconded by Commissioner Rick Miller and recorded the following vote:

AYES: Vice Chairman William Smart and Commissioners Rick Miller and Roxie Jackson

NAYS: None

Bobby Simmons, Executive Director was then asked for Management Reports. Mr. Simmons discussed the Vacancy Detail, Rent Roll Analysis Report, and Crime Statistics. Regarding the REAC Inspection update, Mr. Wilcox reported that there has been no information received from HUD regarding MHA's request for a Waiver for REAC Inspections this fiscal year. He stated that he would keep the Board informed. This concluded Mr. Simmons reports.

Ms. Cheryl Farmer, Director of Operations stated that there is not much change in the Construction Report due to dealing with flooding matters. She reviewed a report of 2016 Proposals and Development Updates provided to the Board for their review. Ms. Farmer ended her reports with an active employee count. There were no questions.

The financials were reviewed with the Board by Janet Sanderford. She reported on current monthly Financial Reports for Public Housing and section 8 Housing Voucher Program. There were no questions.

At this time, Vice Chairman William Smart asked if there were any further questions. Being none, the meeting was adjourned.

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WILLIAM SMART, VICE CHAIRMAN

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FRANK L. WILCOX, SECRETARY

CERTIFICATE

Frank L. Wilcox, the duly appointed, qualified and acting Secretary of the Housing Authority of the City of Monroe, Louisiana, do hereby certify that the attached extract from the Regular Meeting of the Board of Commissioners of said Authority held on Thursday, April 14, 2016 is a true and correct copy of the Original Minutes of said Meeting on file and of record insofar as said attached extract, and I do further certify that each such Resolution appearing in said attached extract is a true and correct copy of Same Resolution adopted at said meeting on file and of record.

IN TESTIMONY WHEREOF, I have set my hand and the seal of said Authority this 14th day of April, 2016.

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FRANK L. WILCOX, SECRETARY

(SEAL)