

MINUTES OF THE REGULAR ANNUAL MEETING OF THE  
BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY  
OF THE CITY OF MONROE, LOUISIANA, HELD  
ON THURSDAY, MAY 12, 2016

The Board of Commissioners of the Housing Authority of the City of Monroe, Louisiana, met in Regular Session at 2:00 P.M. on Thursday, May 12, 2016 at the office of the Housing Authority of the City of Monroe, Louisiana located at 300 Harrison Street, Monroe, Louisiana 71201 for the following purposes:

Those present and absent were as follows:

Present: Chairman Joe Farr, and Commissioners Rick Miller, Hal Hinchliffe and Patricia Gix  
Absent: William Smart

Also present were Frank L. Wilcox, Executive Director, Bobby Simmons, Deputy Director, Cheryl Farmer, Director of Operations, Janet Sanderford, Administrative Director, Sue Wheeler, Executive Staff Officer and Jim Rountree, Attorney.

NOTICE OF REGULAR MEETING

TO: Mr. Joe Farr, Chairman  
Mr. William Smart, Vice Chairman  
Dr. Henry Bonner, Jr., Chairman Emeritus  
Ms. Patricia Gix, Commissioner  
Mr. Hal Hinchliffe, Commissioner  
Mr. Rick Miller, Commissioner  
Mr. James A. Rountree, Attorney

You are hereby notified that the Board of Commissioners of the Housing Authority of the City of Monroe is called to meet in Regular Session at 2:00 P.M. on Thursday, May 12, 2016 at the office of the Housing Authority of the City of Monroe, located at 300 Harrison Street, Monroe, Louisiana 71201 for the following purposes:

- 1- Approve Minutes of Previous Meeting
- 2- Report on Flood Damage Abatement
- 3- Presentation of Management and Financial Reports
- 4- Any other business that may come before the Board

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JOE FARR, CHAIRMAN  
/s/jf

Dated this May 2, 2016

Chairman Joe Farr asked Deputy Director Bobby Simmons to open the meeting with a prayer.

Chairman Joe Farr then asked for a motion to approve the Minutes of the previous meeting. Commissioner Hal Hinchliffe introduced a motion to approve the Minutes of the last meeting and Commissioner Rick Miller seconded the motion. It was adopted unanimously.

At this time, Chairman Joe Farr asked Jim Rountree to officiate the Oath of Office to Patricia Gix. The Oath was performed and completed and the Board and Staff present welcomed Ms. Gix.

This being the Annual Meeting, Chairman Joe Farr asked Jim Rountree, Attorney, to officiate the election of officers. Mr. Rountree asked for nominations for Chairman. Hal Hinchliffe nominated Joe Farr to continue as Chairman. There were no other nominations and Joe Farr was elected Chairman by acclamation. Jim Rountree then asked for nominations for Vice-Chairman. Commissioner Patricia Gix nominated Hal Hinchliffe for Vice Chairman. There were no other nominations and Hal Hinchliffe was elected Vice Chairman by acclamation. Mr. Rountree turned the meeting over to Chairman Joe Farr.

Frank L. Wilcox was then asked for Executive Director Reports. Mr. Wilcox provided a report to the Board on the progression of the abatement of flood damage. He presented a report on repair costs.

Mr. Wilcox then gave information to the Board regarding the upcoming NAHRO travel to Portland, Oregon July 15-17, 2016. He went on to report that Monroe Housing has received notification of High Performer Status once again. Mr. Wilcox then reported that no word has been received thus far on MHA's request to waive REAC inspections due to the flooding. Discussion was held regarding the fact that the flooding problems have priority and it is hard to properly prepare for REAC. He said that REAC inspection work won't be ignored but that we would just have to do the best possible in setting priorities. The Board was in agreement that this is all that is possible with the circumstances.

A flood damage repair cost report was provided to the Board and line items were discussed. Mr. Wilcox and Ms. Farmer explained how repairs are being made at this time. The report included an estimate of the monies that may be recovered from FEMA. It was discussed that in order to receive the FEMA money the Monroe Housing Authority would be required to take out flood insurance at that time. Hal Hinchliffe indicated that we should examine this closely, that this was a very unusual flood and the cost of the insurance may be prohibitive.

The McCready suit was then discussed briefly and this concluded Mr. Wilcox's reports.

Chairman Joe Farr asked Mr. Bobby Simmons to provide Management Reports. Mr. Simmons discussed the Vacancy Detail, Rent Roll Analysis Report, and Crime Statistics. This concluded Mr. Simmons reports.

Ms. Cheryl Farmer, Director of Operations stated that we are trying to fit in some various construction projects as flood abatement work is completed. Ms. Farmer also reviewed a report of 2016 Proposals and Development Updates provided to the Board for their review. She ended her reports with an active employee count. There were no questions.

The financial reports were provided to the Board and Janet Sanderford reported on current monthly Financial Reports for Public Housing and section 8 Housing Voucher Program. She also reviewed the new Operating Budget for Fiscal Year Ending June 30, 2017.

The Budget was discussed and Commissioner Rick Miller introduced the following Resolution:

A RESOLUTION AUTHORIZING THE APPROVAL  
OF THE OPERATING BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2017

BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Monroe, Louisiana that the Operating Budget for Fiscal Year ending June 30, 2017 is hereby approved.

The above Resolution was seconded by Commissioner Patricia Gix and recorded the following vote:

AYES: Chairman Joe Farr and Commissioners Rick Miller and Patricia Gix  
NAYS: None

With the business listed on the Agenda addressed, Chairman Joe Farr asked if there were any further questions. Being none, the meeting was adjourned.

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JOE FARR, CHAIRMAN

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FRANK L. WILCOX, SECRETARY

CERTIFICATE

Frank L. Wilcox, the duly appointed, qualified and acting Secretary of the Housing Authority of the City of Monroe, Louisiana, do hereby certify that the attached extract from the Regular and Annual Meeting of the Board of Commissioners of said Authority held on Thursday, May 12, 2016 is a true and correct copy of the Original Minutes of said Meeting on file and of record insofar as said attached extract, and I do further certify that each such Resolution appearing in said attached extract is a true and correct copy of Same Resolution adopted at said meeting on file and of record.

IN TESTIMONY WHEREOF, I have set my hand and the seal of said Authority this 12th day of May, 2016.

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FRANK L. WILCOX, SECRETARY

(SEAL)