

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF  
DIRECTORS OF THE PROPERTIES FOR RETIRED AND FAMILY  
LIVING HELD ON WEDNESDAY, MARCH 21, 2024**

The Board of Directors of the Properties for Retired and Family Living held a meeting at 2:00 P.M. on Wednesday, March 20, 2024 in the Community Room at Chauvin Pointe at 325 Chauvin Pointe Drive, Monroe, LA. The Board met in joint session with the Monroe Housing Authority Board. These are the minutes from the Properties for Retired and Family Living Board meeting.

Those Board members present were:

President Joe Farr  
Vice-President Loretta Hudson  
Director Patricia Gix  
Secretary/Treasurer Cheryl Farmer

Absent were:

Director Gladys Smith-Coward  
Director Isaiah Woods  
Director Hal Hinchliffe  
Director Sharon Taylor

Also present were: William V. Smart, Monroe Housing Authority Executive Director; Janet Sanderford, Director of Accounting; Shelva Thomas, Director of Human Resources and Administrative Officer; Sammie Winters, Executive Administrative Assistant; Naomi Jackson, Section 8 Director; Heath Frugé, Director of Planning and Development; and Aimee Buchanan, CPA Partner – Allen Green & Williamson LLP.

Immediately following the MHA Board meeting, President Joe Farr called the Properties for Retired and Family Living Board meeting to order.

President Farr asked the Board for any comments regarding the October 18, 2023 meeting. There were none. Director Loretta Hudson introduced a motion that the Minutes of the previous meeting be approved. Director Patricia Gix seconded the motion and it carried unanimously.

President Farr asked for the construction report. Mr. Heath Frugé provided an update to the board regarding the Ouachita Grand Plaza Sublease. He informed the board that although the City of Monroe had obtained approval from DOTD, they had yet to provide the Monroe Housing Authority with any updated or signed documents.

President Farr then asked for the financial report. Ms. Aimee Buchanan presented the board with the financial report pertaining to the Properties for Retired and Family Living. Additionally, she clarified that there had been past difficulties retrieving funds from HUD, but assured the board that those matters have been resolved.

President Farr asked if there was any further business to come before the Board. There being none, President Joe Far introduced a motion to adjourn the meeting. The motion was seconded by Vice-President Loretta Hudson, carried unanimously, and the meeting was adjourned.

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JOE FARR-PRESIDENT

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SAMMIE WINTERS, EXECUTIVE ADMINISTRATIVE ASSISTANT