

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF  
DIRECTORS OF THE PROPERTIES FOR RETIRED AND FAMILY  
LIVING HELD ON THURSDAY, JUNE 20, 2024**

The Board of Directors of the Properties for Retired and Family Living held a meeting at 2:00 P.M. on Thursday, June 20, 2024, in the Community Room at Passman Plaza at 230 Desiard Plaza Drive, Monroe, LA. The Board met in a joint session with the Monroe Housing Authority Board. These are the minutes from the Properties for Retired and Family Living Board meeting.

The board members present were:

President Joe Farr  
Vice-President Loretta Hudson  
Director Hal Hinchliffe  
Director Gladys Smith-Coward  
Secretary/Treasurer Cheryl Farmer

Absent were:

Director Isaiah Woods  
Director Patricia Gix

Also present were William V. Smart, Monroe Housing Authority Executive Director; Janet Sanderford, Director of Accounting; Shelva Thomas, Director of Human Resources and Administrative Officer; Sammie Winters, Executive Administrative Assistant; Heath Frugé, Director of Planning and Development; and Aimee Buchanan, CPA Partner – Allen Green & Williamson LLP.

President Joe Farr called the Properties for Retired and Family Living Board meeting to order, and Mr. William V. Smart opened the meeting with a prayer.

President Farr asked the Board for any comments regarding the March 20, 2024, meeting. There were none. Director Hal Hinchliffe introduced a motion that the Minutes of the previous meeting be approved. Director Loretta Hudson seconded the motion, and it was carried unanimously.

President Farr then asked for the financial report. Ms. Aimee Buchanan presented the board with the financial report pertaining to the Properties for Retired and Family Living.

President Farr asked if there was any further business to come before the Board. There being none, President Joe Farr introduced a motion to adjourn the meeting. The motion was seconded by Vice-President Loretta Hudson, carried unanimously, and the meeting was adjourned.

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JOE FARR-PRESIDENT

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SAMMIE WINTERS, EXECUTIVE ADMINISTRATIVE ASSISTANT