

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF
DIRECTORS OF THE PROPERTIES FOR RETIRED AND FAMILY
LIVING HELD ON WEDNESDAY, SEPTEMBER 17, 2025**

The Board of Directors of the Properties for Retired and Family Living held a meeting at 2:00 P.M. on Wednesday, September 17, 2025, in the Library at McKeen Plaza, located at 1500 McKeen Place, Monroe, LA 71201. The Board met at a joint session with the Monroe Housing Authority Board. These are the minutes from the Properties for Retired and Family Living Board meeting.

The board members present were:

President Loretta Hudson
Director Myra Gatling
Director Hal Hinchliffe
Director Gladys Smith-Coward
Director Brandon Welch
Director Montrell Bradley
Secretary/Treasurer Cheryl Farmer

Absent were:

Vice-President Janet Durden
Director Patricia Gix
Director Joe Farr
Director Ashley Doughty

Also present were William V. Smart, Monroe Housing Authority Executive Director; Shelva Thomas, Chief Deputy Director & People Officer; Sammie Winters, Executive Administrative Assistant; Heath Frugé, Director of Planning and Development; Jacqueline Elmore, Section 8 Supervisor, and Amy Tynes, CPA, CFE, Interim Chief Financial Officer.

Monroe Housing Authority Board Members in attendance were Vice-Chairman Beverly Lewis and Commissioner Angelina Jones.

President Loretta Hudson requested that the board provide any comments regarding the May 21, 2025, meeting. There were none. Director Gladys Smith-Coward introduced a motion to approve the minutes of the previous meeting. Director Brandon Welch seconded the motion, and it was carried unanimously.

President Hudson then asked for the financial report. Mrs. Amy Tynes presented the board with the financial report for the Properties for Retired and Family Living.

President Hudson asked if there was any further business to come before the Board.

President Hudson provided the Board with a report on meal orders for the Monroe Housing Authority satellite sites from the Ouachita Council on Aging. She stated that 24,426 meals were provided during fiscal year 2024–2025, at a total cost of \$132,633.18, which equates to \$5.43 per meal.

There being no further business, President Hudson adjourned the meeting.

LORETTA HUDSON, PRESIDENT

SAMMIE WINTERS, EXECUTIVE ADMINISTRATIVE ASSISTANT